

SENIOR PASTOR
Faith Baptist Church
Cheboygan, Michigan
JOB DESCRIPTION



PRINCIPLE FUNCTION

The Senior Pastor is responsible to the local church body (hereinafter “the church”) for the fulfillment of the ministry of pastor-teacher (Ephesians 4:11-12) by equipping the church to do the work of the ministry. His responsibilities involve, but are not necessarily limited to, the items noted below.

RESPONSIBILITIES

- Oversee the church in planning, conducting, and evaluating all worship and public ministry services, working closely with the board of deacons and appropriate church leaders; prepare and deliver messages; oversee the observance of the ordinances.
- Care for the spiritual life of people of the church. Feed, watch over, direct the “flock”.
- Provide vision for the church ministry;
 - Develop, with the assistance of the pastoral staff and deacons, a specific and practical statement of mission.
 - Give vision to the church’s outreach program.
 - Promote missions.
- Give counsel and consultation in matters of church discipline.
- Give oversight to unique church body life needs. This includes ministering through counseling sessions; performing pre-marital counseling and wedding ceremonies; and conducting funerals.
- Oversee church growth initiatives.
- Serve as the initial/primary point of contact between the church and the community.
- Lead church business meetings and serve as an ex-officio member of all boards and committees:
 - Give direction to the deacons, church officers, and committees as they perform their assigned responsibilities.
 - Serve as the chief administrator of the paid church staff.
- Maintain regular office hours.
- Meet regularly with the pastoral staff; disciple, counsel, encourage, and support the staff in their ministry and personal lives.
- Prepare yearly goals for his personal ministry and that of the church, and maintain a 3-year planning strategy to help with implementing these goals.